**2023 Annual Enrollment for 2024 Plan Year**

\_\_\_\_\_\_\_ State Health was not enrolled or declined with a Houze Counselor because the counselor did not login or otherwise enter the ADP system.

 Initial

**Reason:**

**🞏** I did not have my user id/password to log on to the ADP Portal.

**🞏** Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I understand that I am responsible to go online to [www.mySHBPga.adp.com](http://www.mySHBPga.adp.com) prior to November 3rd at 12 Midnight to change my medical plan option for the 2024 Plan Year.

I understand my current enrollment as shown in the ADP System will continue for the 2024 Plan Year if I do not go online to make any changes.

I understand that I must have my State Health confirmation number in order to dispute any issues with SHBP.

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Print Name

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Signature Date